



# Town of Holden Beach, North Carolina **POOL PERMIT APPLICATION**

To be completed by Holden Beach Staff  
Street Address: \_\_\_\_\_  
Permit Number: \_\_\_\_\_  
Tax Parcel Number: \_\_\_\_\_

Please check with the Inspections Department, a minor CAMA permit may be required prior to submitting this application.

This application must have an approval from the Health Department if the pool is being installed for anything other than a single family residence.

### Section 1: Basic Data (Information to be provided by applicant)

**HOMEOWNER'S NAME:** \_\_\_\_\_ Telephone: \_\_\_\_\_

Holden Beach Property Address: \_\_\_\_\_

Lot Number: \_\_\_\_\_ Subdivision: \_\_\_\_\_

#### Permanent Mailing Address: (Print "SAME" if local address applies)

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of Authorized Representative (if any):** \_\_\_\_\_

**CONTRACTOR** who will perform work: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Contractor Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**NC State Contractor's License Number:** \_\_\_\_\_ Current Privilege License: Yes No

**Workman's Compensation # (Attach Copy)** \_\_\_\_\_

#### Zoning District of Property (Check One):

Residential (R-1 Zone) \_\_\_\_\_ Residential (R-2 Zone) \_\_\_\_\_ Commercial (C-1 Zone) \_\_\_\_\_

#### Work Classification to be performed (Check One) and value:

New \_\_\_\_\_ Alteration \_\_\_\_\_ Repair \_\_\_\_\_ **List all repairs in detail on the back side of the application.**  
\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

#### Primary Structure on the Lot (Check Below):

Single Family \_\_\_\_\_ Two Family \_\_\_\_\_ Condominium \_\_\_\_\_ Townhouse \_\_\_\_\_

Other \_\_\_\_\_ Description \_\_\_\_\_

#### Pool/ Decking Construction:

Type of Material: \_\_\_\_\_ Square Footage of Pool Decking: \_\_\_\_\_ Value of Decking: \_\_\_\_\_

Fence Height (if installed): \_\_\_\_\_ Value of Fence: \$ \_\_\_\_\_

#### Supplemental Information:

Value of Pool: \_\_\_\_\_ Number of Kitchens: \_\_\_\_\_

**Flood Zone Designation (X, AE, VE)** \_\_\_\_\_

**FEMA Base Flood Elevation:** \_\_\_\_\_

#### Please submit the following items with the application:

Zoning Permit      Survey Site Plan      Septic Permit      Stormwater Plan (if applicable)

### Section 2. Conditions and Acceptance (to be completed by applicant)

- 1- Separate permits are required for work that involves electrical, plumbing, heating, ventilation or air conditioning installation.
- 2- This permit becomes null and void if work or construction authorized has not begun within six months from the date of this permit or construction or work is suspended or abandoned for a period of one year at any time after the start of work.

#### PRIOR TO PERMIT APPROVAL, THE APPLICANT MUST ATTEST TO THE FOLLOWING STATEMENT:

"I certify that the information submitted above in Section 1 is true and factual to the best of my knowledge and that I have read and understand the conditions as stated in Section 2. I also understand that all provisions of law and ordinances governing the type of work applied for will be complied with, whether specifically specified herein or not. Finally, I understand that the granting of this permit does not presume to give me the authority to violate or cancel provisions of any other state or local law regulating construction of the performance of construction."

Signature of Owner or Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name as Above: \_\_\_\_\_

(This form supersedes all previous application forms as of November 22, 2005 and hereinafter is to be utilized.)

### Section 3: Town of Holden Beach Permitting Process Data (to be completed by Town Staff)

Property Valuation: \_\_\_\_\_  
Homeowners Recovery Fee: \_\_\_\_\_  
Building Fee: \_\_\_\_\_  
Administrative Fee: \_\_\_\_\_  
Receipt Number: \_\_\_\_\_  
Total Collected: \_\_\_\_\_  
Date Collected: \_\_\_\_\_  
Impact Fee: \_\_\_\_\_

Approved for Issuance Date: \_\_\_\_\_  
Permitting Official Signature: \_\_\_\_\_  
Building Inspector's Signature: \_\_\_\_\_