

Resolution 09-11  
To Adopt the Town of Holden Beach Pavilion  
Community Stage and Recreational Area Rules of Operation

Whereas, the Town of Holden Beach recognizes the need to advertise its Pavilion facilities for public use.

Whereas, the Town of Holden Beach recognizes the need to establish rules for proper etiquette and behavior in the use of the facility.

Now, therefore, be it resolved by the Board of Commissioners of the Town of Holden Beach, North Carolina, as follows:

Town of Holden Beach  
Pavilion Community Stage and Recreational Area  
Operations and Reservations Procedures

Features

The Town of Holden Beach has a covered 1,300 sq. ft. covered stage with a 430 sq. ft. back deck and fishing pier adjacent to a North Carolina Wildlife ramp for public use.

These operations and reservation procedures are for the Pavilion stage facilities only.

Holden Beach Town sponsored events such as the Concert by the Sea series, Days at the Dock and Festival by the Sea are exempt from these procedures.

There are no kitchen facilities or permanent restrooms. A water tap is available.

Stipulations for Public Use

Only non-profit usage of the stage facilities is allowed. The Town of Holden Beach reserves the right to accept or reject any request for the use of the facility.

A reservation deposit fee will be required.

Only those events, which would not cause embarrassment to the Town of Holden Beach or disrupt the neighborhoods thereto, will be allowed.

Individuals or groups renting the stage facilities must arrange and set-up for their function.

A facilitator from the group renting the stage facilities is to be present during the hours reserved for the event.

The designated person in charge shall be responsible for the conduct of the group and clean up of the area after use.

The Town of Holden Beach assumes no liability for injury or damage to personal property. Renters/users will indemnify and hold the Town of Holden Beach free and harmless from any or all liability on account of injury to any person(s) or damage to any renter/user property growing out of, directly or indirectly resulting from, any activity sponsored by the renter/user.

The Town of Holden Beach reserves the right to bill the renter for any damages.

Failure to adhere to the rules and regulations detailed herein may result in ejection or denial of future use of the facility.

### Rules and Regulations

Operating hours are 8:00 a.m. to 10:00 p.m.

Park only in designed areas.

No beer, wine, or alcoholic beverages or illegal substances are permitted.

No profit generating activity, selling or vending is permitted unless approved by the Town Manager.

No person will be allowed to have firearms, explosives, knives or any other weapons on the property.

No person shall use obscene, loud or abusive language at any time.

Behavior that disturbs the peace and tranquility of the surrounding community is not allowed.

No gambling.

No smoking on the stage or back deck.

No open flame or charcoal cooking on wooden facilities.

Children are to be supervised at all times.

Nails or metal devices are not permitted to hang decorations, banners posters, etc. on the building structure.

Any personal equipment utilized by the renter/user must be removed immediately after the function is over.

Clean up should be to an "as found or better" condition. All clean up is to be completed before 10:00 p.m.

The stage shall be swept and all clutter removed including cigarette butts on or beside the stage.

If used, clean off picnic tables and all clutter including cigarette butts next to the tables.

Replace trashcan liners and remove the trash from the site.

Reservation Deposit Fee

Reservations are taken on a first-come-first served basis.

Reservation requests must be submitted at least two weeks prior to the requested stage facilities usage.

To make a reservation contact: Town Hall at: 842-6488.

The Holden Beach Town Manager or designee will determine the acceptability or disapproval of the request to use the facilities.

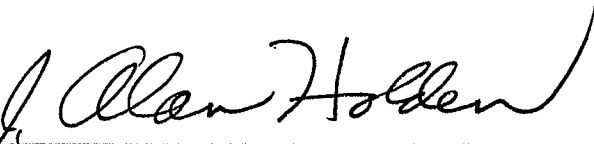
The stage facility is limited to one reservation per day.

Reservation Deposit Fee

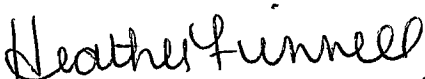
A reservation deposit fee is required to reserve the Town of Holden Beach Pavilion stage facilities. The reservation deposit fee will be refunded if stipulations (as noted above) are met and the facility is utilized on the date agreed upon.

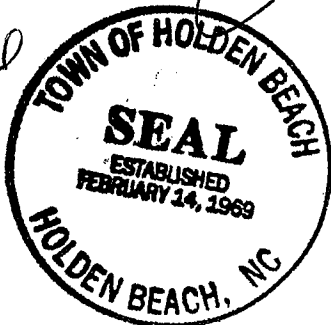
<u>Number of People</u>	<u>Usage Fee</u>
Up to 200	\$200.00
201 +	\$300.00

This policy is effective this the 12<sup>th</sup> day of May, 2009.

  
\_\_\_\_\_  
J. Alan Holden, Mayor

ATTEST:

  
\_\_\_\_\_  
Heather Finnell, Town Clerk



Town of Holden Beach  
Pavilion Stage Facilities Rental Agreement

This is to confirm the rental agreement between \_\_\_\_\_  
and the Town of Holden Beach.

Purpose of Rental: \_\_\_\_\_

Responsible Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Date of Rental:    Date: \_\_\_\_\_

Time of Rental:    Start Time: \_\_\_\_\_                      End Time: \_\_\_\_\_

I, the undersigned, agree to abide by all rules and regulations applicable to the Town of Holden Beach stage facility and will be responsible for any and all damages and/or personal injury resulting from the use of the facility. Refer to the Town of Holden Beach Pavilion Community Stage and Recreational Area Operations and Reservations Procedures for details.

The reservation deposit fee is to be paid within 24 hours once the Town of Holden Beach has approved the reservation.

Signature of Renter: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Holden Beach Town Manager or designee: \_\_\_\_\_

**FOR TOWN USE - Reservation Deposit Fee**

Amount: \_\_\_\_\_ Payment Method: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Deposit Reimbursement Date: \_\_\_\_\_