



Town of Holden Beach, North Carolina Building Permit Application

To be completed by Holden Beach Staff

Street Address: _____

Permit Number: _____

Tax Parcel Number: _____

Please check with the Inspections Department, a minor CAMA permit may be required prior to submitting this application.

A zoning permit application must be submitted prior to or at the same time as the application.

1: Section 1: Basic Data (Information to be provided by applicant)

HOMEOWNER'S NAME: _____ Telephone: _____

Holden Beach Property Address: _____

Lot Number: _____ Subdivision: _____

Permanent Mailing Address: (Print "SAME" if local address applies)

Street Address: _____

City/State/Zip: _____

Name of Authorized Representative (if any): _____

CONTRACTOR who will perform work: _____ Contact Person: _____

Contractor Address: _____ Phone: _____

NC State Contractor's License Number: _____ Current Privilege License: Yes No

Workman's Compensation # (Attach Copy) _____

Zoning District of Property (Check One):

Residential (R-1 Zone) _____ Residential (R-2 Zone) _____ Commercial (C-1 Zone) _____

Work Classification to be performed (Check One) and value:

New _____ Addition _____ Repair _____

\$ _____ \$ _____ \$ _____

List all repairs in detail on the back side of the application.

Property Use (Check Below)

Single Family _____ Two Family _____ Condominium _____ Townhouse _____

Other _____ Description _____

Accessory Construction:

Walkway ___ Dock ___ Bulkhead ___ Outbuilding ___ Specify Use: _____ Value: _____

Driveway _____ Square Feet: _____ Specify type of material used for driveway _____

Water Taps

_____ Existing water tap _____ New water tap (\$500.00)

_____ Extra water tap (\$500.00) or _____ Y-off (\$300.00)

Supplemental Information (using square feet):

Heated Floor Space – Ground Floor _____ 1st Floor _____ 2nd Floor _____

Number of Bedrooms _____ Number of Bathrooms _____ Number of Kitchens _____

Unheated Storage Area _____ Covered Deck Area _____ Uncovered Deck Area _____

Flood Zone Designation (X, AE, VE) _____ FEMA Base Flood Elevation _____ Piling Depth & Size _____

Section 2. Conditions and Acceptance (to be completed by applicant)

- 1- Separate permits are required for work that involves electrical, plumbing, heating, ventilation or air conditioning installation.
- 2- This permit becomes null and void if work or construction authorized has not begun within six months from the date of this permit or construction or work is suspended or abandoned for a period of one year at any time after the start of work.

PRIOR TO PERMIT APPROVAL, THE APPLICANT MUST ATTEST TO THE FOLLOWING STATEMENT:

"I certify that the information submitted above in Section 1 is true and factual to the best of my knowledge and that I have read and understand the conditions as stated in Section 2. I also understand that all provisions of law and ordinances governing the type of work applied for will be complied with, whether specifically specified herein or not. Finally, I understand that the granting of this permit does not presume to give me the authority to violate or cancel provisions of any other state or local law regulating construction of the performance of construction."

Signature of Owner or Agent: _____ Date: _____

Printed Name as Above: _____

Section 3: Town of Holden Beach Permitting Process Data (to be completed by Town Staff)

Property Valuation: _____

Homeowners Recovery Fee: _____

Building Fee: _____

Administrative Fee: _____

Total Collected: _____

Receipt Number: _____

Total Impact Fee: _____

Date Collected: _____

Approved for Issuance Date: _____

Permitting Official Signature: _____

Building Inspector's Signature: _____

Sidewalk Deposit Required: YES _____ NO _____

(This form supersedes all previous application forms as of September 28, 2005 and hereinafter is to be utilized.)