



**TOWN OF HOLDEN BEACH  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
JUNE 23, 2017 – 9:30 A.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Special Meeting on Friday, June 23, 2017 at 9:30 a.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem John Fletcher; Commissioners Ashley Royal, Peter Freer, Kim Isenhour and Ken Kyser; Town Manager David W. Hewett; and Town Clerk Heather Finnell.

**DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 17-09, AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES, TITLE VII: TRAFFIC CODE (SECTION 72.04 PARKING PROHIBITED AT ALL TIMES)**

Mayor Holden called the meeting to order and asked Mayor Pro Tem Fletcher to provide information on agenda item 2.

*Motion by Mayor Pro Tem Fletcher to delete this item from the agenda, second by Commissioner Freer.*

Commissioner Royal inquired how it has been resolved. Mayor Pro Tem Fletcher said he found that the Town already has an ordinance in hand that allows assigned parking which resolves the issue. Commissioner Freer inquired if the Board needs to vote on making Elizabeth Street part of that. Town Clerk Finnell said Elizabeth Street already has the exception. She explained that the proposed ordinance in front of the Board would make Elizabeth Street no parking, the existing rule designates parking by sign. Commissioner Freer said the Town can designate the area for other uses. The space would be designated for things rather than cars. The Board talked about public input.

*The motion passed by unanimous vote.*

**DIRECT THE PLANNING AND ZONING BOARD TO SET UP A 5-MEMBER COMMUNITY ADVISORY COMMITTEE TO ADDRESS PARKING FOR THE TOWN OF HOLDEN BEACH**

Mayor Pro Tem Fletcher said the Board directs the Planning & Zoning Board to set-up a 5-member Community Advisory Committee to address parking for the Town of Holden Beach. The specific brief for the committee is to assess current parking resources, assess Town of Holden Beach owned properties that can potentially be used for parking, investigate what other beach communities in the area do for parking, investigate paid parking options, investigate if CAMA consideration places any restrictions on parking rules, consider appropriate limitations on right-of-way parking and do all of this from the prospective of public access and improving quality of life and convenience for Town of Holden Beach homeowners. Mayor Pro Tem Fletcher also proposes to change the rules slightly to allow the chair or vice chair of the Planning and Zoning Board to make their own rules for reporting to the Board of Commissioners.

*Motion by Mayor Pro Tem Fletcher to accept agenda item 3 directing the Planning & Zoning Board to set-up a 5-member Community Advisory Committee to address the parking for the Town of Holden Beach.*

Mayor Holden clarified for everyone that the motion was to establish a 5-member Community Advisory Committee. Mayor Pro Tem Fletcher agreed that was the motion.

*The motion was seconded by Commissioner Royal.*

Mayor Pro Tem Fletcher read the brief for the committee again and added the Board of Commissioners authorizes the chair or vice chair to establish their own reporting rules back to the Board of Commissioners. Commissioner Freer said this is a fairly new community advisory committee and he thinks it is a good idea to include citizens to work with the committee and staff to take a comprehensive view of parking. He said there are some weird rules on how the committee would report. He thinks Mayor Pro Tem Fletcher is giving them flexibility of reporting. He said there is also a three month term that can be modified if needed. Town Manager Hewett said he is not sure you can amend the rules of procedure for the Citizens Advisory Committee since it was not on the agenda. He suggested the Board broaden the scope because there are other considerations beyond CAMA rules, like ADA requirements. He suggested broadening the scope so it doesn't unintentionally restrict the prospective and include some language that includes all applicable regulations. Town Clerk Finnell said her concern is that you have an ordinance that may need to be adjusted. She doesn't know the exact wording of the ordinance. It might not be able to be changed without editing the ordinance. Commissioner Freer said that isn't a problem because that is for reporting and it would be later anyways. Town Manager Hewett said that can be done at the next meeting. The Board talked about amending that part at the next meeting. Commissioner Freer said that committee is two Planning & Zoning Board members and three general public members. The Board talked about public comments. Commissioner Royal said this calls for an assessment. He asked if the Board is intending for the committee to present recommendations. Commissioner Freer said he thinks the Board is. Commissioner Royal said the Board can take further action at a later date to include recommendations. Commissioner Kyser said all the Board is voting on is the five person committee, not the verbiage. The Board discussed the motion.

*Mayor Pro Tem Fletcher and Commissioner Freer amended the motion to add the wording in the briefing.*

Commissioner Royal asked if they can add "and make recommendations based on their assessment". Town Clerk Finnell suggested they also add consider adding Town Manager Hewett's recommendation on including all applicable regulations.

*Mayor Pro Tem Fletcher and Commissioner Freer agreed to add the changes to the motion.*

*The motion passed by unanimous vote.*

## **ADJOURNMENT**

*Motion by Mayor Pro Tem Fletcher to adjourn at 9:50 a.m.; second by Commissioner Freer; approved by unanimous vote.*

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J. Alan Holden, Mayor

ATTEST:

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Heather Finnell, Town Clerk